



Administrative Office of the Courts
Juvenile Justice Services Division
Contract Years 2019-2024
Laboratory Examination of Biological Specimens
Service Codes 001-076, 301-304, & 180

LABORATORY EXAMINATION OF BIOLOGICAL SPECIMENS - 001-076, 301-304 & 180	
Category	Evaluation, Polygraph and Laboratory Services (Form F-2)
Setting	<ul style="list-style-type: none">An accredited licensed facility
Targeted Population	<ul style="list-style-type: none">Low-, Moderate-, or High-risk juveniles, as indicated on Service Authorization Form (SAF) and determined by probation department using the Arizona Youth Assessment System (AZYAS) or other Arizona standardized assessment for transferred juveniles
Facility License	<ul style="list-style-type: none">College of American Pathologists (CAP)/Forensic Drug Testing (FDT) Certification.Controlled Substance Registration Certificate issued by the Federal Drug Enforcement Agency (DEA)Clinical Laboratory Improvement Amendments (CLIA) Certification of ComplianceIn addition to CAP certification requirements, laboratories must be in compliance with all other federal, state and local laboratory laws
Service Description	<ul style="list-style-type: none">This service provides for laboratory examination and procedures on specimens derived from the human body for detection of chemical substances. This service will also measure and document the concentration of chemical substance(s) in a biological specimen, as ordered by the court or probation department using industry standards.
Unit of Service	<ul style="list-style-type: none">The unit of service is the testing of a single biological specimen, which may consist of detection of a single chemical, or multiple chemicals or one gas chromatography/mass spectrometry (GC/MS) or liquid chromatography/mass spectrometry/mass spectrometry (LC/MS/MS) confirmation as well as Enzyme Immunoassay (EIA). The unit of service may also include on-site collection, off-site collection and/or specimen mailers provided by the contractor or subcontractor.
Service Tasks	<p>Contract requirements set forth in the AOC <u>Standard Terms & Conditions</u> are applicable and Arizona Judicial Code of Administration (AJCA) 6-110 E. 1-14 and F. 1-9. Additionally:</p> <p>All contracted alcohol and drug testing laboratories shall:</p> <ol style="list-style-type: none">Obtain and maintain accreditation in good standing by the College of American Pathologists for Forensic Drug Testing (CAP-FDT);



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	<ol style="list-style-type: none">2. Notify the AOC upon loss of accreditation for non-compliance immediately but no later than 72 hours. The laboratory will have 30 days from notification of the AOC to come back into compliance or be removed from the list of approved laboratories; The AOC Contract Officer may take contract action as specified in the AOC <u>Standard Terms & Conditions</u>, Paragraph 11, Remedies and Termination Rights3. Require all urine specimens be tested at cutoff levels that meet or exceed the levels of sensitivity established by CAP-FDT and the Substance Abuse and Mental Health Services Administration(SAMHSA);4. Comply with applicable provisions of any state licensure requirements;5. Comply with state and federal legislation and case law regarding privacy of testing results and release of such information;6. Maintain all positive test specimens for a minimum of one year. After the one-year storage period has lapsed, the laboratory shall notify the referring probation department of the intent to destroy specimens in time to allow for advisement of whether the specimen needs to be retained for court purposes. In the event a specimen is called into a legal proceeding, disposal shall not occur until all legal procedures have concluded.7. Negative test specimens may be discarded immediately upon identifying the negative results from the test;8. Provide the probation department with drug testing data as requested and any explanation of test results and laboratory policy and procedure;9. Provide court testimony relevant to any issue involved with the testing and or collection of a specimen;10. Perform biological specimen collection and/or testing using CAP-FDT approved techniques of analysis;11. Provide an electronic and/or manual system for receiving service referral information from the probation departments;12. Provide a system to maintain testing result information in a manner that can be accessed electronically by the referring probation department via a secure connection into a secure data system;13. Provide a list of standardized reports available to the referring County Probation staff;14. Provide the capability to develop ad hoc reports requested by referring county probation staff;15. Utilize detection cutoff levels that are modeled after the current industry standards. Where available these cutoffs shall
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	<p>meet or exceed the levels of sensitivity established by SAMHSA; otherwise cutoff levels shall follow CAP recommendations;</p> <p>16. Upon request of the probation department, conduct a second immunoassay screen, using the same methodology or one of greater sensitivity, on specimens that test positive in order to verify the original;</p> <p>17. Upon request of the probation department, conduct GC/MS or LC/MS/MS confirmations, in accordance with the schedule and types of testing placed under contract. Formal results must be reported to the probation department within the 24 hours of the request for confirmation;</p> <p>18. Report analysis results, to the referring probation department, by a formal method within 24 hours from the time the laboratory obtains the results of the specimen. Formal results may be communicated by mail, through a secure computer site, or by fax. In emergent cases it may be appropriate to provide results verbally via telephone as long as formal results are also received within the 24 hours;</p> <p>19. Provide copies of CAP surveys, on-going proficiency test results, and any self-assessments required as part of the CAP re-certification process;</p> <p>20. Preserve specimen integrity while also respecting juvenile privacy. This requires proper care be taken to ensure specimens have not been tampered with, contaminated, or diluted. The collection and handling of specimens shall be performed properly and documented according to chain of custody procedures. Collection of urine specimens must be observed by a person of the same gender as the juvenile providing the sample. All agency personnel observing specimen collection shall comply with the fingerprinting and affidavit requirements outlined in the AOC <u>Standard Terms & Conditions</u>, Paragraph 27.</p>
Professional Consultation	<ul style="list-style-type: none">• Provide consultation service to the probation department and/or the court which has been authorized through a Service Authorization Form (SAF); billed in fifteen (15) minute increments under the appropriate service code; and may only be billed in conjunction with a contracted service. Consultation services may include court testimony or specific activities requested by the referring probation department.



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	<ul style="list-style-type: none">The Contractor shall retain a copy of a court's order or written directive for testimony or the probation department's written request for specific consultation.
Staffing	<ul style="list-style-type: none">Laboratory Director, Clinical Consultant, Technical Consultant, Technical Supervisor, General Supervisor, and Testing Personnel must meet College of American Pathologists Personnel Requirements.Licensure as required for those persons certifying testing as required by the CAP.
Staff to Client Ratio	<ul style="list-style-type: none">One to one
Hours of Operation	<ul style="list-style-type: none">Day, evening hours and may include weekends
Desired Service Outcomes	<ul style="list-style-type: none">Measure the concentration of chemical substance(s) in a juvenile's body.
Unit of Service	<ul style="list-style-type: none">The unit of service is the testing of a single biological specimen, which may consist of detection of a single chemical, or multiple chemicals or one gas chromatography/mass spectrometry (GC/MS) or liquid chromatography/mass spectrometry/mass spectrometry (LC/MS/MS) confirmation as well as Enzyme Immunoassay (EIA). The unit of service may also include on-site collection, off-site collection and/or specimen mailers provided by the contractor or subcontractor.

Proposed Services & Rates:

Appended to this AOC *Service Specification* is a list of proposed laboratory testing services. Please provide a proposed rate for each service proposed for testing. Additional service may be proposed under the section titled, "Other Services Proposed". Include proposed rates for each additional service. Sign in the space immediately below, *and* sign and date the list and return the list with the application to provide services.



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Other proposed agreement:

All contracts and services must be in compliance with the AOC Standard Terms & Conditions, applicable service specifications & special contract conditions.

By signing below, I confirm that I have read and fully understand the requirements necessary to provide Laboratory services and I agree to all requirements, restrictions, service tasks, and contract rate(s):

Contractor Signature / Date



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Name of Service	Service Code	Desired Maximum Rate	Proposed Rate	Final Contracted Rate
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Urine (Panel Screening) Testing Only

Three Drugs	003	\$6.10 / panel	\$	\$
Four Drugs	004	\$6.70 / panel	\$	\$
Five Drugs	005	\$9.50 / panel	\$	\$
Ten Drugs	010	\$13.50 / panel	\$	\$

Urine (Drug Specific)

Ecstasy	011	\$2.00 / each	\$	\$
Oxycodone	012	\$2.00 / each	\$	\$
Inhalant	013	\$125.00 / each	\$	\$
SOMA (Carisoprodol)	015	\$2.00 / each	\$	\$
LSD	019	\$2.00 / each	\$	\$
Ethylglucuronide (EtG)	025	\$5.00 / each	\$	\$
Heroin Metabolite	065	\$2.00 / each	\$	\$
Buprenorphine	068	\$2.00 / each	\$	\$
Synthetic Cannabinoids (Spice/K2)	069	\$10.00 / each	\$	\$
Synthetic Cannabinoids/MDPV (Bath Salts)	070	\$20.00 / each	\$	\$
Tramadol	077	\$2.00 / each	\$	\$
Dextromethorphan	079	\$10.00 / each	\$	\$
Fentanyl	301	\$5.00 / each	\$	\$
Ketamine	303	\$5.00 / each	\$	\$



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Name of Service	Service Code	Desired Maximum Rate	Proposed Rate	Final Contracted Rate
Oral Fluids				
Four Drugs	021	\$14.00 / each	\$	\$
Five Drugs	022	\$15.00 / each	\$	\$
Six Drugs	023	\$16.00 / each	\$	\$
Ten Drugs	057	\$20.00 / each	\$	\$
Laboratory Specimen Confirmation				
GC/MS or LC/MC/MS - Urine	027	\$12.00 / each	\$	\$
EtG LC/MC/MS	028	\$15.00 / each	\$	\$
GC/MS or LC/MC/MS - Oral Fluid	029	\$20.00 / each	\$	\$
GC/MS or LC/MC/MS - LSD	030	\$100.00 / each	\$	\$
SOMA (Carisoprodol)	071	\$50.00 / each	\$	\$
Oxycodone	072	\$12.00 / each	\$	\$
Buprenorphine	073	\$25.00 / each	\$	\$
Synthetic Cathinones/Piperazines (Bath Salts)	074	\$20.00 / each	\$	\$
Tramadol	080	\$45.00 / each	\$	\$
Dextromethorphan	081	\$52.00 / each	\$	\$
LSD	082	\$70.00 / each	\$	\$
Synthetic Cannabinoids (Spice/K2)	182	\$20.00 / each	\$	\$
Fentanyl	302	\$60.00 / each	\$	\$
Ketamine	304	\$15.00 / each	\$	\$



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Name of Service	Service Code	Desired Maximum Rate	Proposed Rate	Final Contracted Rate
<i>Urine (Panel Screening) Testing with Collection</i>				
Three Drugs	033	\$9.45 / panel	\$	\$
Four Drugs	034	\$11.00 / panel	\$	\$
Five Drugs	035	\$12.65 / panel	\$	\$
Six Drugs	036	\$11.80 / panel	\$	\$
Seven Drugs	037	\$13.30 / panel	\$	\$
Eight Drugs	038	\$14.80 / panel	\$	\$
Nine Drugs	039	\$16.30 / panel	\$	\$
Ten Drugs	040	\$21.55 / panel	\$	\$
<i>Hair Follicle</i>				
Hair Follicle Testing with Collection 5 drugs	045	\$55.50 / panel	\$	\$
Hair Follicle Testing with Collection & Confirmation: GCMS/LCMS/MS	046	\$65.00 / each	\$	\$
<i>Urine (Panel Screening) with EtG Alcohol</i>				
Three Drugs	048	\$13.00	\$	\$
Four Drugs	049	\$13.75	\$	\$
Five Drugs	050	\$14.50	\$	\$
Six Drugs	051	\$15.50	\$	\$
Seven Drugs	052	\$16.25	\$	\$
<i>Professional Consultation</i>				
Litigation Packet	075	\$20.00 / each	\$	\$
Testimony - Telephonic	180	\$25.00 / 15 min	\$	\$
Testimony - In Person	180	\$25.00 / 15 min	\$	\$



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Contractor Signature / Date

AOC Signature / Date